

ERASMUS+
KA107 MOBILITY BETWEEN PROGRAMME AND PARTNER COUNTRIES
MOBILITY PROJECT COORDINATED BY WPUT, SZCZECIN, POLAND
STAFF MOBILITY FOR TRAINING STT

SELECTION CRITERIA
ACADEMIC YEAR 2015/2016

The aim of the training mobility 2015/2016 is to enable the staff members of GTU Tbilisi to acquire knowledge and skills necessary to ensure high quality academic mobility realized under the mobility project and compliant with the obligations stipulated by Erasmus+ Charter for Higher Education, with special focus on recognition of the learning outcomes, student and staff services at the central / faculty level and recommended related procedures (selection, developing individual learning / activity programmes, etc.).

The host university may indicate topics, areas and staff category considered a priority for the quality realization of the mobility project.

The 5-day training week is to be organized by the West Pomeranian University of Technology, Szczecin, Poland and held on its premises in winter semester 2015/2016 (preferably October – November 2015).

The topic of the training is "High quality of staff and student mobility according to Erasmus+ Charter for Higher Education".

Formal criteria:

The candidates have to be employed at the Georgian Technical University in Tbilisi, Georgia.

Priority will be given to the local mobility project coordinator and staff members employed at central / faculty offices providing services to mobile students and staff members.

Submitting the application will be treated as a declaration of English language oral and written skills ensuring effective participation in the training (min. B2 level equivalent according to the Council of Europe's Common European Framework of Reference for Languages).

Eligibility criteria:

In the selection process the following will not be considered:

- Applications aimed at research activities, with results not related to internationalization of teaching and learning process,
- Applications aimed at organizational activities (e.g. discussing mobility issues and arrangements in general or general exchange of experience),
- Applications without an Individual Training Programme (Mobility Agreement) attached,
- Applications of candidates selected for teaching mobility in the same academic year.

Documents:

STT applications and Individual Training Programme forms can be requested from the Local Mobility Coordinator Sergo Dadunashvili (Department of Power Electro engineering and Electronics) or the Coordinating University (e-mail address: international@zut.edu.pl)

Complete STT applications have to be submitted to the Local Mobility Coordinator by 2 weeks after the date of signing the criteria for appeal procedure at the latest.

Individual Training Programme (Mobility Agreement – ITP) is an integral part of the application. The ITP defines the objectives, schedule and expected results of the training.

Selection proceedings with the candidates' complete applications and Individual Training Programmes have to be sent to the Coordinating University by 6 November.

The receiving University will send back the approved Individual Training Programme within one week after receiving the selection proceedings and the candidates' applications.

Selection criteria:

Selection results are based on the evaluation of the Individual Training Programme (individual Mobility Agreement) carried out in two stages:

1. Evaluation of the objectives, work plan and expected outcome (0 – 15 points)

Overall objectives (0- 3 points):

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|--------------|---|
| 0 - 1 points | Evaluation of objectives (clearly defined and training-centered – the aim of the training should be targeted at gaining specific, not general, knowledge and skills; training does not cover general exchange of experience as well as organisational and promotional activities, i.e. signing a cooperation agreement, discussing cooperation conditions, presenting the university and its offer etc.). |
| 0 - 1 points | The aim contributes to the internationalization of the local teaching/learning process and/or is student-centered. |
| 0 – 1 points | The aim complies with the priority areas set out by the host university. |

Work plan (0 - 8 points):

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|--------------|---|
| 0 - 5 points | Evaluation of the tasks and planned activities (efficient planning of 40 hours / 5 days, defining methods of work, e.g. individual work, job shadowing, workshop, lecture / presentation, practical task; indicating units / departments) |
| 0 - 2 points | Compliance of the work plan with the overall objectives |
| 0 - 1 points | Feasibility of the work plan (is the candidate able to perform particular tasks considering his/her position and previous experience / knowledge) |

Expected outcomes and impact (0- 4 points):

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| 0 -- 1 point | Defining the way in which the results will be implemented in the candidate's daily work. |
| 0 – 2 points | Defining the solutions to be developed and implemented at the home university as the follow-up of the training. |
| 0 – 1 point | Defining the way in which the results will be disseminated in the candidate's institution (central / faculty level – targeted groups, planned activities). |

2. Evaluation of added value and previous participant in Erasmus+ mobility

The number of points resulting from the above work plan evaluation can be increased / decreased by the following:

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|-------------|--|
| 0 – 1 point | evaluation of added value |
| +1 point | Candidate has never participated in a similar E+ mobility project |
| -2 points | Candidate participated in a similar E+ mobility project last year. |

Selection process

The selection process is carried out by home university's commission appointed by the Deputy Rector for Education of GTU.

The home university will ensure that there is no conflict of interest (e.g. the candidate is not a member of the selection commission).

Suggested: Eligible applications are evaluated by two members of the selection commission and the results are expressed as the average of the two evaluations.

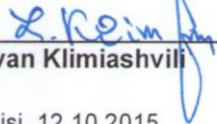
In case of 30% discrepancy an application is evaluated by the third member and the final result will be the average of the two closest results.

Appeal procedure:

Candidate may appeal from the selection result within 7 days following the publication of the results. The appeal is to be submitted to the Deputy-Rector for Education of GTU and the following decision is final.

Approved by:

Deputy Rector for Education



Levan Klimiashvili

Tbilisi, 12.10.2015